

Ferndale Laboratories, Inc.

Packaging Equipment Setup Technician

Job Summary:

Requires the jobholder to setup various packaging equipment. Performs duties by following all applicable current Good Manufacturing Practices (cGMPs), Standard Operating Procedures (SOPs) and policies.

Essential Functions:

LEVEL I -

- Sets-up packaging machinery (with human/machine interfaces) including bottle unscramblers/cleaners, fillers, cappers, labelers, cartoners, bundler/shrink wrappers.
- Operates packaging equipment (for set-up and maintenance procedures).
- General maintenance of packaging equipment.

LEVEL II -

- Performs all Level I functions.
- Troubleshoots packaging machinery (basic electrical, electronic, pneumatic and mechanical).
- Performs quality repairs to packaging equipment.
- Performs tests to determine packaging machinery settings and product fill parameters.

LEVEL III -

- Performs all Level II functions.
- Assists management with the identification and recommendation of new and used packaging machinery.
- Trains Level I and Level II setup technicians.
- Writes, reviews and revises SOPs, setup charts, forms and other departmental documentation; Assists management with the design and testing of new packaging components.

Additional Responsibilities:

- Assists Facilities Technicians with major repairs and preventative maintenance activities.
- Cleans packaging area around equipment (general housekeeping as needed).
- Operates material handling equipment including tank movers, pallet jacks and lift trucks (both manual and self propelled).
- Other responsibilities as assigned.

Knowledge, Skills & Abilities:

LEVEL I - 0-2 years experience. Good verbal and written communication skills and ability to interact effectively with peers and management. Basic mechanical skills (able to use hand and small power tools for packaging equipment set-up). Basic reading comprehension and math skills. Basic computer skills including knowledge of MS Windows.

LEVEL II - 2 plus years experience. Level I knowledge, skills and abilities also basic knowledge of electrical, electronic, pneumatic and mechanical systems for troubleshooting packaging equipment.

LEVEL III - 5 plus years experience. Level II knowledge, skills, and abilities. Computer skills including knowledge of MS Word, Excel and MP2.

ALL LEVELS - Required to lift 55 lbs vertically along with push and pull requirements of 50 lbs force (rolling loads).

WORKING ENVIRONMENT - Temperature controlled; Required personal protection equipment provided by employer.

SAFETY EQUIPMENT - Safety shoes, non-prescription safety glasses-supplied by employer, other safety equipment including ear protection, dust masks/respirators, gloves also supplied by employer.

EDUCATION - Requires High School Diploma or equivalent. Previous experience in a pharmaceutical manufacturing setting preferred.

EEO Employer M/F/V; E-Verify Participant